



CORPORATE SERVICES DEPARTMENT
Caroline Holland - Director

To all Members of the Council

**Democratic Services
London Borough of Merton
Merton Civic Centre
Morden, Surrey SM4 5DX**

Tel: 020 8545 3356
Email: democratic.services@merton.gov.uk

Date: 05 June 2019

Dear Councillor

Notification of Cabinet Decisions

The decisions of the Cabinet meeting held on Monday 3 June 2019 are attached.

The call-in deadline is Monday 10 June 2019 at noon

The [call-in](#) form is attached for your use if needed and refers to the relevant sections of the constitution.

Yours sincerely

Democracy Services

Decisions of the Cabinet held on Monday 3 June 2019

Call-in deadline – Monday 10 June 2019 at noon

| | | |
|---|---|---|
| 4 | Reducing Single Use Plastics in council buildings Task Group Report | <p>RESOLVED</p> <p>A. That the report and recommendations (attached in Appendix A to the Cabinet report) arising from the scrutiny review of Reducing Single Use Plastics in Merton Council Buildings be considered.</p> <p>B. That the implementation of the recommendations through an action plan being drawn up by officers working with relevant local partner organisations and Cabinet Members to be designated by Cabinet be agreed.</p> <p>C. That the action be submitted to the Sustainable Communities Overview and Scrutiny Panel for consideration.</p> |
| 5 | Reference from the Sustainable Communities Overview and Scrutiny Panel – Public health, air quality and sustainable transport - a strategic approach to parking charges | The Cabinet noted that the report had been deferred to the next Cabinet meeting. |
| 6 | Emissions, public health and air quality a review of parking charges 4 | The Cabinet noted that the report had been deferred to the next Cabinet meeting. |
| 7 | Diabetes Action Plan and Annual Public Health Report | <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That the Annual Public Health Report 2019, Tackling Diabetes in Merton: learning from a whole system approach, be received and endorsed. 2. That the Merton Health and Wellbeing Board's work on diabetes and the Tackling Diabetes Action Plan 2019-2024 attached to the Cabinet report be noted. |

Decisions of the Cabinet held on Monday 3 June 2019

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|----|---|---|
| 8 | Private sector housing enforcement | <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That the Civil Penalties and Rent Repayment Order policy and charging system as set out in Appendix 1 to the Cabinet report be approved. 2. That the introduction of a revised fee structure for HMO mandatory licensing charges be approved. 3. That the case for using the income from Civil Penalties, Rent Repayment Orders and the revised mandatory HMO licensing scheme so as to build capacity within the Housing Enforcement Team in order to meet statutory requirements be approved. 4. That the renaming of the current Environmental Health Housing Service to the Housing Enforcement Team, to better reflect the current operating environment, be approved. 5. That the Housing Enforcement Policy be approved. 6. That delegated authority be given to the Director of Community and Housing to approve minor adaptations and updated to the Housing Enforcement Policy as and when required. 7. That further data analysis be carried out to identify which area(s) will be adopted for Selective Licensing. |
| 9 | Children's Safeguarding Partnership Agreement | RESOLVED that the proposed arrangements for the Merton Safeguarding Children Partnership 2019-2021, as set out in the Cabinet report, be approved. |
| 10 | 2019 Residents Survey Results | RESOLVED that the results of the Annual Residents' Survey 2019 be noted. |

Merton Council - call-in request form

1. Decision to be called in: (required)

2. Which of the principles of decision making in Article 13 of the constitution has not been applied? (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution - tick all that apply:

| | |
|---|--|
| (a) proportionality (i.e. the action must be proportionate to the desired outcome); | |
| (b) due consultation and the taking of professional advice from officers; | |
| (c) respect for human rights and equalities; | |
| (d) a presumption in favour of openness; | |
| (e) clarity of aims and desired outcomes; | |
| (f) consideration and evaluation of alternatives; | |
| (g) irrelevant matters must be ignored. | |

3. Desired outcome

Part 4E Section 16(f) of the constitution- select one:

| | |
|---|--|
| (a) The Panel/Commission to refer the decision back to the decision making person or body for reconsideration, setting out in writing the nature of its concerns. | |
| (b) To refer the matter to full Council where the Commission/Panel determines that the decision is contrary to the Policy and/or Budget Framework | |
| (c) The Panel/Commission to decide not to refer the matter back to the decision making person or body * | |
| * If you select (c) please explain the purpose of calling in the decision. | |
| | |

4. Evidence which demonstrates the alleged breach(es) indicated in 2 above (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution:

5. Documents requested

6. Witnesses requested

7. Signed (not required if sent by email):

8. Notes – see part 4E section 16 of the constitution

Call-ins must be supported by at least three members of the Council.

The call in form and supporting requests must be received by 12 Noon on the third working day following the publication of the decision.

The form and/or supporting requests must be sent:

- **EITHER** by email from a Councillor's email account (no signature required) to democratic.services@merton.gov.uk
- **OR** as a signed paper copy to the Head of Democracy Services, 7th floor, Civic Centre, London Road, Morden SM4 5DX.

For further information or advice contact the Head of Democracy Services on 020 8545 3864